



HOUSING AUTHORITY

OF THE COUNTY OF KERN

Creating brighter futures...one home, one family at a time

REQUEST FOR EXTENSION – OWNER/AGENT Failed Housing Inspection

This form is provided for participating owner/agents of voucher housing programs to request an extension to the period within which an owner must correct any **non-life-threatening** unit deficiencies resulting from a housing inspection. This form cannot be used to request an extension for a life-threatening deficiency. Extensions will only be granted for good cause at the Housing Authority’s discretion. The request must be submitted within ten (10) calendar days of the Inspection Results notice from the Housing Authority. Initial inspections are not eligible for extension.

Extensions for correcting non-life-threatening deficiencies will be granted in cases where the Housing Authority determines that the owner or family has made a good faith effort to correct the deficiencies and is unable to do so for reasons beyond their control. The length of the extension will be determined on a case-by-case basis and there is no entitlement of an extension.

Reasons for an extension may include, but are not limited to:

- An unavoidable delay in completing repairs due to difficulties in obtaining parts or contracting for services (special order parts);
- Delays due to adverse weather conditions for exterior repairs (i.e. Heavy rain and/or winds, etc.);
- Complexity or extensive nature of repairs which make it impossible to complete the repairs by the original due date (i.e. Roof replacement, extensive concrete work, etc.);
- Serious illness or death.

All requests must have third-party documentation to be considered for approval (except for weather related requests). **Extensions will not be considered without documentation to support the request.**

The Housing Authority will review the request for an extension and notify the party making the request, in writing, of its decision within 5 business days of the determination. **No extensions will be granted after the unit has been placed under abatement. Submit requests via email to InspectionExtensionRequest@kernha.org.**

Owner/Agent Information:

Owner/Agent Name: _____ Vendor ID#: 8000_____

Owner/Agent Email: _____ Phone Number: _____

Refer to the letter you received from the Housing Authority for the following:

Tenant/Unit Information:

Tenant Name: _____ Resident ID: T00_____

Address of Rental Unit: _____

Zip Code _____

Date of Failed Inspection: _____ Date Corrections Due: _____





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Reason for extension request:

I have attached a written explanation along with all third-party documents that support this request. I agree to correct any deferred deficiencies and have the property ready for re-inspection by this expiration date.

Extension requested until (date cannot exceed 60-days from original inspection date):

Have you previously received an extension for this unit? Yes No

In addition, I understand the following:

If approved, this extension is applicable only to:

- Deficiencies where I provided third-party produced documents to support my claim that circumstances beyond my control prevent proper or complete corrective action, or
- Exterior deficiencies where weather conditions prevent proper corrective action (i.e. paint, masonry)
- All other deficiencies must pass re-inspection within the time allowed for correction (24 hours or 30 days depending on the deficiency) for this property to remain eligible for the Housing Choice Voucher (Section 8) Program.
- Failure to meet the obligations agreed upon will result in abatement of my HAP.

I understand that any misrepresentation in my statements may be considered fraud. **WARNING– Title 18 Section 1001 of the United States Code states that any person would be guilty of a felony for knowingly and willingly making false or fraudulent statements to any Department or Agency of the United States.**

<hr/> <p>Owner Name</p>	<hr/> <p>Signature</p>	<hr/> <p>Date</p>
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Housing Authority Office Use Only:

Approved. New Expiration Date: _____

Denied. Reason: _____

<hr/> <p>Approved by: Print Name</p>	<hr/> <p>Signature</p>	<hr/> <p>Date</p>
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